



Privilege (Sales) and Use Tax Return

Mail and return remittance (if applicable) to:
CITY OF DOUGLAS
 425 10th St
 Douglas, AZ 85607-2008

TAX PAYER NO.
PERIOD COVERED FROM THROUGH
CITY LICENSE NO.

Check here if any changes in account status and complete the back of this form.

SPECIAL NOTICE

JUST PLACE A CHECK HERE AND SIGN AT THE BOTTOM IF YOU HAVE NO TAX TO FILE

THIS RETURN IS DUE ON THE 20TH OF THE MONTH

Business Description	Line	Bus. Class	Region Code	Column 1	Column 2	Column 3	Column 4	Column 5	
				Gross	Allowable pg 2 - Deductions	= Net Taxable	X Tax Rate	= Tax Amount	
	1								
	2								
	3								
	4								
	5	SUBTOTAL							
	6	TOTAL FROM ADDITIONAL PAGES							
	7	SUBTOTAL (Add Col.5, Lines 5 and 6)							
	8	ENTER EXCESS CITY TAX COLLECTED						Plus (+)	
	9	GRAND TOTAL						Equals (=)	
	10	PENALTY & INTEREST (see instructions)						Plus (+)	
	11	ENTER TOTAL LIABILITY						Equals (=)	
	12	BALANCE DUE OR OVERPAYMENT FROM PRIOR TAX PERIODS						Plus/Minus ()	
	13	TAX CREDIT FOR SPECULATIVE BUILDERS (city tax already paid) AND UTILITY, TELECOMMUNICATION (for Franchise Fee offset)						Minus (-)	
	14	ENTER NET AMOUNT DUE						Equals (=)	
	15	ENTER TOTAL AMOUNT PAID							

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief it is true, correct and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Taxpayer's Signature

Date

Paid Preparer's Signature

Print Name

Phone

Print Paid Preparer's Name

A SIGNATURE IS REQUIRED TO MAKE THIS RETURN VALID

Return original with remittance.

Please make check payable to: CITY OF DOUGLAS
 For assistance, call Customer Service (520) 417-7333

INSTRUCTION AND DEDUCTION EXPLANATIONS

RETURN IS DUE ON THE 20TH OF THE MONTH FOLLOWING THE REPORTING PERIOD AND DELINQUENT IF NOT RECEIVED BY THE LAST WORKING DAY OF THE MONTH.

PENALTIES: File your return whether or not taxes are due.

1. Failure to file - A penalty of 5% of the tax due will be assessed for each month, or fraction elapsing between the delinquency date of the return and the date on which it is filed.
2. Failure to Pay - A penalty of 10% of the unpaid tax will be assessed if the tax is not paid timely.
3. Total Penalty - Total Penalties will not exceed 25%.

INTEREST: Taxes paid after the delinquency date will be assessed interest at the rate of 4% per year until paid.

ALLOWABLE DEDUCTIONS BY BUSINESS ACTIVITY

Class	Activity	Allowable Deduction Codes	Tax Rate	Class	Activity	Allowable Deduction Codes	Tax Rate
01	Advertising	551, 558	2.8%	13	Rental of Real Property	551, 558	2.8%
02	Mining	551, 740	0.1%	14	Personal Property Rental	551, 558, 740	2.8%
04	Utilities	503, 551, 558	2.8%	15	Contracting	502, 518, 550, 551, 555, 560	2.8%
05	Telecommunication	503, 551, 558	2.8%	16	Speculative Builder	502, 518, 551, 560	2.8%
06	Transporting	503, 558	2.8%	17	Retail	503, 551, 558, 504, 526, 529, 535, 536, 548, 590, 630, 730, 740	2.8%
07	Manufactured Buildings	504, 551	2.8%				
08	Wholesale Feed	504, 551, 558	2.8%	18	Retail Single Item Over \$10,000	551	1.8%
09	Publication	504, 551, 558	2.8%	20	Timbering	551	2.8%
10	Job Printing	503, 504, 551, 558	2.8%	25	Hotel/Motel	551, 558	2.8%
11	Restaurant & Bar	551, 558	2.8%	26	Transient Lodging	551, 558	2.0%
12	Amusement	551, 558	2.8%	29	Use Tax	551, 740	2.5%

SCHEDULE A - DETAIL OF DEDUCTIONS

For Assistance, Call Customer Service (520) 417-7333 Fax (520) 417-7162

Enter below the deductions and exclusions you used in computing your City Transaction Privilege (Sales) and Use Tax. You must keep a detailed record of all deductions and exclusions. Failure to maintain proper documentation and records required by the city ordinance may result in their disallowance. A separate detail of city's records and documentation must be maintained only when the income, deductions and exemptions are different from the state's. Please use the table above for allowable deductions.

Note: The line numbers listed at the top of these columns correspond with the line number for business activity on the front.

Enter Business Class Preprinted on the Front						
Deduction Code	Deduction Code Description	Line 1	Line 2	Line 3	Line 4	Line 5
502	35% Contractor Deduction					
503	Sales for Resale					
504	Out of State Sales					
518	Fair Market Value of Land					
526	Prosthetic Devices					
529	Auto to Nonresident if Shipped O/S					
535	Pipes or Valves 4 inch or Larger					
536	Prescription Drugs					
548	Retail Sales to US Gov't (50% Deduct)					
550	Subcontracting					
551	Sales Tax Collected or Factored					
555	Out of City Contracting					
558	Bad Debts					
560	Impact Fees					
561	Freight Out - Job Printing					
590	Gasoline					
630	Retail Service Labor					
730	Income Producing Capital Equipment					
740	Freight Out					
888	Other deductions not Listed					
	Explain:					
	Explain:					
	Explain:					
Total Deduction to Column 2		\$	\$	\$	\$	\$

CHANGES IN STATUS

License Number:		Effective Date of Change:
My Business name has changed to:		
My business location has moved to:		
My new location is rented. The landlord's name mailing address and telephone number is:		Landlord's telephone no:
My phone numbers have changed:	New business phone number:	New mailing phone number:
Please change my mailing address to:		
Please send a new License Application for the following reason: <input type="checkbox"/> The ownership of my business has changed to: <input type="checkbox"/> I have another location in Douglas		
<input type="checkbox"/> Please cancel my License for the reason noted at the right:		
Note: If the business has been sold, please provide us with the new owner's name, address, and telephone number. Your license must be returned to complete the cancellation process.		