

**DOUGLAS CITY COUNCIL  
SPECIAL MEETING MINUTES  
AUGUST 11, 2010**

The City of Douglas Mayor and Council met in a Special Meeting on Wednesday, August 11, 2010, at 5:05 p.m. in the Council Chamber of City Hall – 425 Tenth Street. The Honorable Mayor Gomez called the meeting to order and proceeded to ask for roll call.

**1. CALL TO ORDER/ROLL CALL**

	<b>PRESENT</b>	<b>ABSENT</b>
<b>MAYOR, DR. MICHAEL GOMEZ</b>	<b>X</b>	
<b>COUNCIL MEMBER MARGARET MORALES-WARD ONE</b>	<b>X</b>	
<b>COUNCIL MEMBER MITCH LINDEMANN-WARD TWO</b>	<b>X</b>	
<b>COUNCIL MEMBER BOB FERNANDEZ - WARD THREE</b>		<b>X (excused)</b>
<b>COUNCIL MEMBER RAY SHELTON – WARD FOUR</b>	<b>X</b>	
<b>COUNCIL MEMBER IVAN HUIH - WARD FIVE</b>	<b>X</b>	
<b>COUNCIL MEMBER RUDY QUIÑONEZ – WARD SIX</b>	<b>X</b>	
<b>CITY MANAGER- CURTIS SHOOK</b>	<b>X</b>	
<b>CITY ATTORNEY-JUAN PABLO FLORES</b>	<b>X</b>	
<b>FINANCE DIRECTOR-JORGE TREVIÑO</b>	<b>X</b>	
<b>CITY CLERK - BRENDA AGUILAR</b>	<b>X</b>	

**2. DISCUSSION/DECISION TO CALL FOR AND CONDUCT AN EXECUTIVE SESSION UNDER THE AUTHORITY OF A.R.S. § 38-431.03 (A) (4) TO CONSULT WITH THE CITY ATTORNEY FOR LEGAL ADVICE REGARDING PENDING OR CONTEMPLATED LITIGATION BY THE CITY OF DOUGLAS AGAINST MT. DEVELOPMENT AND VICE VERSA.**

**Motion** by Council Member Shelton, **second** by Council Member Morales to enter into executive session.

Roll Call: All members voted in favor. **MOTION PASSED**

*“Douglas – the premier southwestern border community.”*

**3. ADJOURNMENT.**

**Motion** by Council Member Shelton, **second** by Council Member Huish to adjourn the meeting at 5:44 p.m. unanimously passed.

**Prepared By:**

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**Brenda Aguilar**  
**City Clerk**

**DOUGLAS CITY COUNCIL  
REGULAR MEETING MINUTES  
AUGUST 11, 2010**

The City of Douglas Mayor and Council met in a Regular Meeting on Wednesday, August 11, 2010, at 6:00 p.m. in the Council Chamber of City Hall – 425 Tenth Street. The Honorable Mayor Gomez called the meeting to order and Council Member Huish led the invocation after the Pledge of Allegiance. Mayor Gomez proceeded to ask for roll call.

**4. ROLL CALL**

	<b>PRESENT</b>	<b>ABSENT</b>
<b>MAYOR, DR. MICHAEL GOMEZ</b>	<b>X</b>	
<b>COUNCIL MEMBER MARGARET MORALES-WARD ONE</b>	<b>X</b>	
<b>COUNCIL MEMBER MITCH LINDEMANN-WARD TWO</b>	<b>X</b>	
<b>COUNCIL MEMBER BOB FERNANDEZ - WARD THREE</b>		<b>X (excused)</b>
<b>COUNCIL MEMBER RAY SHELTON – WARD FOUR</b>	<b>X</b>	
<b>COUNCIL MEMBER IVAN HUIH - WARD FIVE</b>	<b>X</b>	
<b>COUNCIL MEMBER RUDY QUIÑONEZ – WARD SIX</b>	<b>X</b>	
<b>CITY MANAGER - CURTIS SHOOK</b>	<b>X</b>	
<b>CITY ATTORNEY-JUAN PABLO FLORES</b>	<b>X</b>	
<b>FINANCE DIRECTOR-JORGE TREVIÑO</b>	<b>X</b>	
<b>CITY CLERK - BRENDA AGUILAR</b>	<b>X</b>	

The following items were addressed prior to item number 5: 13, 14, and 17.

**5. PRESENTATION OF AWARDS**

Mayor Gomez read a proclamation pertaining to Drowning Impact Awareness Month.

**6. PRESENTATION/DISCUSSION BY MELISSA AVANT, COCHISE REGIONAL COORDINATOR, PERTAINING TO FIRST THINGS FIRST PROGRAM.**

Melissa Avant along with Jane Strain, Dr. Renae Humburg and Dr. Ginger Ryan gave a presentation pertaining to First Things First Program.

The following topics were discussed:

- What is First Things First?
- Arizona Supports Children
- Leadership
- Fulfilling Needs

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- First Things First in Our Community
- Strategies and System Impact in Cochise County
- Community Impact
- Regional Council
- Cochise Regional Partnership Council
- Longitudinal Study of Results
- Threats for Early Childhood Programs
- We Need Your Support

Mayor Gomez inquired if funds would be swept forever.

Jane Strain agreed.

Mayor Gomez asked how the city could help.

In response, Jane Strain stated that through networking people could be asked to vote in opposition of proposition 302.

Mayor Gomez inquired what year Mr. Basha had spearheaded the program and Jane Strain informed that it was in 2006.

Mike Nava of 2120 10<sup>th</sup> Street, made the following comments:

- Opposes proposition 302.
- Elementary physical education classes cut by Unified School District.
- County Health Department proposal to replace part of the physical education program.

**7. PRESENTATION/DISCUSSION BY JUAN PABLO FLORES, CITY ATTORNEY, PERTAINING TO ROBERT'S RULES OF ORDER.**

Juan Pablo Flores explained the sample council rules and regulations or rules of conduct and requested input from mayor and council.

Council Member Shelton inquired if a member could vote by telephonic or electronic attendance.

Juan Pablo Flores responded that it could be done.

Council Member Morales commented that she liked the draft document, would review it again, and would meet with the city attorney in the future.

Council Member Lindemann expressed appreciation to the city attorney for working on the draft document and stated that tight measures were necessary in order to avoid questions at midstream. He will review the document and conduct research in order to move forward with it.

According to Mayor Gomez, the Arizona State University issues elected officials a book pertaining to obligations on how to conduct meetings.

Mayor Gomez expressed concern pertaining to electronic attendance by the City of Tucson and concern pertaining to the council's intent to move forward simply because the City of Tucson did it, adding that a similar request had been denied during his tenure as council member. He reiterated that because one city was doing it, it did not mean that it was protocol.

Additionally, a concern was expressed pertaining to the one-hour restriction during call to the public due to a possible violation of freedom of speech. Mayor Gomez stated that since 2004 when he was a council member, there had never been a lengthy call to the public until a recent special meeting. He suggested rethinking the issue and again expressed concern.

In response, Juan Pablo Flores stated that the inclusion of the information was a starting point and input was being requested by the council and thanked everyone for their input.

Juan Pablo Flores further suggested ways to avoid repetition of information.

However, Mayor Gomez suggested that it would be an unfair process not to allow everyone to speak. More over, Mayor Gomez reported that conversations had taken place with other mayors and at least one mayor allowed transferring minutes from one citizen to another, adding that a copy of a ruling from the Attorney General's office would be provided to him.

Mayor Gomez commented on his intent to speak to other mayors regarding parliamentary procedure at the Arizona League of Cities and Towns. He further informed that if control was maintained during meetings and parliamentary procedure was used, as noted in the booklet, Robert's Rules would not have to be followed.

Council Member Shelton stated that 75 to 80 percent of the procedures were currently being followed and is in support of electronic attendance. Yet, he prefers not to be very wordy or selective since meetings had been, for the most part, successful and would review the draft further.

Council Member Huish thanked Juan Pablo Flores for his efforts. He stated that as noted by the mayor, once in ten years there had been a problem with the one-hour issue, but if it occurred again in ten years, as long as the mayor could control the meetings by allowing citizens to speak longer he did not see a problem with that. The rules would give the mayor the right to control the meetings and as long as he would be able to take control, there should not be any problems.

Council Member Quiñonez is in support of limiting public hearings not to exceed one hour, of not assigning time from one person to another, and of the reconsideration rule. Additionally, he supports the rule, in which one member should not interrupt another. Council Member Quiñonez commented that the draft rules were a good starting point.

As point of information, Mayor Gomez stated that the training session/booklet indicated that the constituents were suppose to take part in the council's decision-making.

In closing, Mayor Gomez expressed concern pertaining to the exclusion of clapping.

**8. PERSONS WISHING TO ADDRESS THE COUNCIL IN WRITING OR VERBALLY ON ANY ITEM NOT ON THE AGENDA.**

Carlos Valenzuela, Chamber of Commerce Volunteer Office Manager, Douglas, AZ 85607, commented on the following:

- Thanked council for their cooperation with the Chamber of Commerce.
- Parade participation by Mayor Gomez.
- Thanked Council Member Morales and City Manager, Curtis Shook for attending Chamber of Commerce meetings.
- Tourism Initiative.
- Introduced the new Chamber of Commerce President, Josue Lopez

Josue Lopez, Chamber of Commerce President, Douglas, AZ 85607, commented on the following:

- Thanked Carlos Valenzuela for his efforts and Mayor Gomez, City Manager – Curtis Shook, and Council Member Morales for their attendance at Chamber of Commerce meetings.
- Encouraged council members participation with the Chamber of Commerce.
- Promotions.
- November 5, 2010, Annual Chamber of Commerce dinner.

Richard Lopez commented on the following:

- Council meeting's procedure.
- Recall against Council Member Lindemann.
- Rights of constituents to ask questions.

**9. DISCUSSION/DECISION ON CONSENT AGENDA ITEMS:**

- A. EXPENDITURES FOR THE MONTH OF JULY 2010, TOTALING \$2,793,522.55.**
- B. MEETING MINUTES FOR JUNE 16, 2010, AND JULY 6, 2010.**
- C. APPROVAL OF BID PROPOSAL SUBMITTED BY LEGEND TECHNICAL SERVICES OF ARIZONA, INC. FOR WATER AND WASTEWATER LABORATORY SERVICES IN THE AMOUNT OF \$30,000.**

**Motion** by Council Member Morales, **second** by Council Member Huish to approve the consent agenda items, including item – A, expenditures for the month of July 2010, totaling \$2,793,522.55.

Mayor Gomez inquired if the arsenic levels had been reduced to EPAs of less than 10 parts per billion.

Curtis Shook stated that the city was on its way there by taking two of the higher arsenic wells out of production and the new well was well below. By taking the higher wells out that had approximately 18 parts per billion and by placing well number 16 in operation, which is approximately 4 parts per billion the city would spend less money than expected.

Council Member Morales requested an explanation on the bid selection process.

Lauren Ortega, Engineering Associate, explained that the proposal included water tests that were possible if there was a positive test result for E. coli. Although, the bids might have included 50 tests for different bacteria in the water, the city tests approximately for seven at different periods of the year. However, if a positive result is triggered, five other tests would be conducted for E. coli or bacteria that runs in the water.

The bids were analyzed by Lauren Ortega based on the city's annual test and although Legend Technical Services of Arizona, was the second lowest bidder the turnaround time is 7 to 10 days in comparison to Columbia Analytical Service, the lowest bidder, with a turnaround time of 10 to 15 days. The difference in cost is minimal and both companies are located in Tucson, Arizona.

Council Member Morales inquired if the company conducted tests for other cities within the state.

Lauren Ortega stated that they did, but was unaware of the specific cities, adding that the City of Douglas had contracted with Legend Technical Services of Arizona for approximately eight years and there had never been a bad experience.

Roll Call: All members voted in favor. **MOTION PASSED**

**10. RESIGNATIONS AND APPOINTMENTS.**

• **DESIGN REVIEW BOARD APPOINTMENTS**

**Motion** by Council Member Shelton, **second** by Council Member Huish, to approve the appointment of Bruce Endres, Richard Paun, Michael Gutierrez, Lynn Kartchner, Vicky Merritt, Carlos De La Torre, and Robert Martin to the Design Review Board.

Roll Call: All members voted in favor. **MOTION PASSED**

• **IDA REAPPOINTMENT**

**Motion** by Council Member Shelton, **second** by Council Member Huish, to approve the appointment of Eddie Rivera to the IDA.

Roll Call: All members voted in favor. **MOTION PASSED**

• **FINANCE COMMITTEE APPOINTMENT**

**Motion** by Council Member Lindemann, **second** by Council Member Shelton, to approve the appointment of Mike Nava to the Finance Committee.

Roll Call: All members voted in favor. **MOTION PASSED**

**11. DISCUSSION/DECISION ON APPROVAL OF A SPECIAL EVENT LIQUOR LICENSE APPLICATION SUBMITTED BY THE DOUGLAS FIESTAS COMMITTEE FOR THE 16<sup>TH</sup> OF SEPTEMBER FIESTAS FUNDRAISING CELEBRATION TO BE HELD SEPTEMBER 17, 18, AND 19, 2010, AT VETERANS MEMORIAL PARK.**

Curtis Shook stated that the event would benefit the Football Pop Warner League and it was a long standing event well recognized within the community.

**Motion** by Council Member Morales, **second** by Council Member Lindemann, to approve the special event liquor license application submitted by the Douglas Fiestas Committee for the 16<sup>th</sup> of September Fiestas fundraising celebration to be held on September 17, 18, 19, 2010.

Council Member Quiñonez inquired if liability insurance was carried by the committee.

Howard Henderson, Douglas Fiestas Committee member, stated that the liability insurance had been submitted to the City of Douglas.

Roll Call: All members voted in favor. **MOTION PASSED**

Mayor Gomez thanked Howard Henderson for his service to the city.

**12. DISCUSSION/DECISION ON APPROVAL OF THIRD READING OF ORDINANCE NO. 10-987, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF DOUGLAS, COCHISE COUNTY, ARIZONA, AMENDING ORDINANCES 718 AND 837, AND ESTABLISHING FEES FOR PARKS & RECREATION CENTER FACILITIES AND PROGRAMS IN ORDER TO RECOVER OPERATING COSTS, ESTABLISHING SEVERABILITY OF COMPONENTS OF ORDINANCE; AND ESTABLISHING AN EFFECTIVE DATE THEREOF.**

Curtis Shook explained changes made to the ordinance.

**Motion** by Council Member Huish, **second** by Council Member Quiñonez to approve the third reading of Ordinance No. 10-987, with modifications as presented, by number and title only.

Council Member Shelton suggested various forms of publication in order to inform the public, adding that he agreed with the reductions as noted.

Council Member Quiñonez requested an explanation pertaining to business license and liability insurance for the use of recreation rooms by agency and business.

Juan Pablo Flores explained that the standard liability insurance was in the amount of \$1,000,000.

Council Member Quiñonez inquired if the business license along with the liability insurance would have to be paid for a one-hour meeting.

Juan Pablo Flores explained that the recreation center had been previously used by a private entity and it was not designed for a meeting, but if fees were being charged to the public it would be applicable.

Roll Call: All members, except Council Member Quiñonez, voted in favor. **MOTION PASSED**

**13. DISCUSSION/DECISION ON APPROVAL OF FIRST READING OF ORDINANCE NO. 10-990, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF DOUGLAS, COCHISE COUNTY, ARIZONA, LEVYING UPON THE ASSESSED VALUATION OF THE PROPERTY WITHIN THE CITY OF DOUGLAS, SUBJECT TO TAXATION, A CERTAIN RATE UPON EACH ONE HUNDRED DOLLARS (\$100.00) OF VALUATION SUFFICIENT TO RAISE THE AMOUNT ESTIMATED TO BE REQUIRED IN THE ANNUAL BUDGET, AND PROVIDING FUNDS FOR GENERAL MUNICIPAL EXPENSES: ALL FOR THE FISCAL YEAR ENDING THE 30<sup>TH</sup> DAY OF JUNE 2011, AND DECLARING AN EMERGENCY.**

Curtis Shook explained the reason for the emergency clause and the submittal requirement to the Cochise County Board of Supervisors by the third Monday in August.

Mayor Gomez inquired what the property tax rate had been in the prior year.

Jorge Treviño informed that it had been \$0.9970 per \$100 value and the current year's proposed tax rate was \$0.9777, almost a one-cent reduction.

**Motion** by Council Member Shelton, **second** by Council Member Quiñonez to approve the placement of Ordinance No. 10-990, on first reading by number and title only and declaring an emergency.

Roll Call: All members voted in favor. **MOTION PASSED**

**Motion** by Council Member Shelton, **second** by Council Member Quiñonez to approve the first reading of Ordinance No. 10-990, and to place it on second reading by number and title only and declaring an emergency.

Roll Call: All members voted in favor. **MOTION PASSED**

**Motion** by Council Member Shelton, **second** by Council Member Quiñonez to approve the second reading of Ordinance No. 10-990, and to place it on third reading by number and title only and declaring an emergency.

Roll Call: All members voted in favor. **MOTION PASSED**

**Motion** by Council Member Shelton, **second** by Council Member Quiñonez to approve the third reading of Ordinance No. 10-990, by number and title only and declaring an emergency.

Roll Call: All members voted in favor. **MOTION PASSED**

14. **DISCUSSION/DECISION ON APPROVAL OF FIRST READING OF ORDINANCE NO. 10-991, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF DOUGLAS, COCHISE COUNTY, ARIZONA, AUTHORIZING THE CITY TO ACQUIRE FROM THE FEDERAL INSURANCE CORPORATION IN THE CAPACITY OF RECEIVER OF IRWIN UNION BANK COLLATERAL INC. AN INDIANA CORPORATION IMPROVED REAL PROPERTY, IDENTIFIED AS PARCEL NUMBERS 410-08-004B; 410-10-001G; 410-10-002G; 410-10-004B; LOCATED ADJACENT TO THE DOUGLAS MUNICIPAL GOLF COURSE AT LA PERILLA ESTATES IN DOUGLAS, ARIZONA, ESTABLISHING SEVERABILITY OF COMPONENTS OF ORDINANCE; AND DECLARING AN EMERGENCY.**

Curtis Shook explained the purchase process for the Hidden Treasures R.V. Park through F.D.I.C., which had been previously owned by M.T. Development. The sales agreement was negotiated by the city attorney with the inclusion of a clause allowing the city to decline the transaction if problems associated with the title could not be cleared. The city plans to move forward with the transaction.

Mr. Shook further explained the reason for the emergency clause was due to staff working on different financial mechanisms.

**Motion** by Council Member Shelton, **second** by Council Member Huish to approve the placement of Ordinance No. 10-991, on first reading by number and title only.

Roll Call: All members, except Council Member Quiñonez, voted in favor.  
**MOTION PASSED without the emergency clause.**

Council Member Quiñonez stated that he had been concerned with the emergency clause; however, an explanation had been given by the city manager. He further stated that he was uncomfortable voting in favor of the emergency clause since it would solidify the deal and expressed concern pertaining to specific undetermined expenditures excluded from the contract that would be made by the city.

Additionally, Council Member Quiñonez stated that although the city was in need of money, the city continued to spend and he would have to be comfortable and know exactly what he would be voting for; otherwise, the emergency measure should not be used.

Mayor Gomez inquired if the amount was included.

In response, Curtis Shook stated that the amount for the property purchase had been included. However, Council Member Quiñonez might be correct if he were to address certain maintenance issues, repairs, and the implementation of the sewer system along with infrastructure since there would probably be additional expenses, but they had been anticipated and included in the budget approved in the prior month. The \$225,000 was strictly, for the property purchase and it would cost additional money to make it operational.

Council Member Quiñonez requested the amount of back taxes due.

Juan Pablo Flores informed that the purchase price of \$225,000 included all of the back-taxes. However, figures for expenditures in relation to four encroachments and the cost to finish the R.V. Park would be provided to council at the following meeting.

Council Member Huish inquired if the sale of the Hidden Treasures R.V. Park would be jeopardized due to non-approval of the item by emergency.

Juan Pablo Flores stated that the property sale would not be jeopardized and the city had three months to address the matter.

Curtis Shook agreed and further stated that answers would be provided to Council Member Quiñonez' questions and the item might be presented for a second and third reading during the same meeting.

Council Member Shelton commented that the city had been working on the matter for approximately a year and a half.

**15. DISCUSSION/DECISION ON APPROVAL OF RESOLUTION NO. 10-806, A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF DOUGLAS, COCHISE COUNTY, ARIZONA, ADOPTING REVISIONS TO THE CITY OF DOUGLAS PUBLIC HOUSING AUTHORITY'S (THE "PHA") FIVE YEAR PLAN FOR FY 2010-2014; ANNUAL PLAN AND ADMINISTRATIVE PLAN FOR FY 2010.**

Curtis Shook explained the amendments request by HUD.

**Motion** by Council Member Quiñonez, **second** by Council Member Huish, to approve Resolution No. 10-806.

Roll Call: All members voted in favor. **MOTION PASSED**

**16. DISCUSSION/DECISION ON APPROVAL OF RESOLUTION NO. 10-807, A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF DOUGLAS, COCHISE COUNTY, ARIZONA, AUTHORIZING THE CITY MANAGER TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF DOUGLAS PUBLIC LIBRARY AND COCHISE COLLEGE TO OFFER G.E.D. AND OTHER ADULT EDUCATION CLASSES TO THE COMMUNITY IN THE CITY OF DOUGLAS.**

**Motion** by Council Member Shelton, **second** by Council Member Huish, to approve Resolution No. 10-807.

Victoria Yarbrough, Librarian, explained the benefit of having an intergovernmental agreement with Cochise College, which would allow G.E.D. classes to be offered free of charge at the library.

Roll Call: All members voted in favor. **MOTION PASSED**

**17. DISCUSSION/DECISION ON APPROVAL OF RESOLUTION NO. 10-808, A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF DOUGLAS, COCHISE COUNTY, ARIZONA, AUTHORIZING THE EXECUTION OF A ONE (1) YEAR CONTRACT EXTENSION FOR EMPLOYMENT BETWEEN THE CITY OF DOUGLAS AND CURTIS A. SHOOK TO CONTINUE TO PROVIDE MANAGERIAL SERVICES AS CITY MANAGER FOR THE CITY OF DOUGLAS.**

Curtis Shook commented on his personal and professional interest to continue to provide managerial services to the City of Douglas.

**Motion** by Council Member Huish, **second** by Council Member Quiñonez, to approve Resolution No. 10-808.

Council Member Lindemann commended Curtis Shook on his work for the community and expressed an interest in moving forward and seeing some of the matters go into fruition. Additionally, Mr. Shook was credited with the La Perilla bond defeasance in the amount of \$90,000.

Council Member Shelton commended Mr. Shook on his work and expressed an interest in seeing the Phelps Dodge Building completed and the development of a vibrant downtown.

Council Member Quiñonez stated that although he had only worked three months with Mr. Shook, he would vote yes and suggested that if an evaluation had not been processed one should be completed in the following year.

Curtis Shook agreed.

Roll Call: All members voted in favor. **MOTION PASSED**

**18. DISCUSSION/DECISION ON APPROVAL OF RESOLUTION NO. 10-809, A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF DOUGLAS, COCHISE COUNTY, ARIZONA, APPROVING AN AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT (IGA) ENTERED INTO ON DECEMBER 30, 2008, WITH THE ARIZONA DEPARTMENT OF TRANSPORTATION PURSUANT TO AG CONTRACT NO. P001-2008-005288 FOR ECONOMIC STRENGTH PROJECT FUND PROGRAM COVERING ROAD IMPROVEMENTS IN THE CITY OF DOUGLAS.**

Curtis Shook explained the call center funding for road improvements had been obtained through grant funding. A request for proposals on two occasions returned bids that were 50 percent higher than the engineering estimates. Therefore, the state was notified and they might allow the city to possibly serve as a general contractor.

**Motion** by Council Member Huish, **second** by Council Member Quiñonez, to approve Resolution No. 10-809.

Lauren Ortega, Engineering Associate, stated that there had been a concern with the implementation of the call center due to an increase of traffic in the area. There were design services of intersections to analyze intersections near the call center to determine if any improvements would be needed. No major improvements are needed, only decorative crosswalks and addition of sidewalks from the call center to Florida Avenue on the south side of Tenth Street.

The bids were over budget as noted by the city manager. Therefore, the Department of Commerce was approached to request authorization for the city to complete the project; however, the request was denied. Instead, the Department of Commerce allowed an additional twelve months for the city to phase the project and add more components in order to make it more attractive to bidders. The contract documents have been developed and the city is waiting to go out to bid.

Curtis Shook stated that it would be approximately \$275,000 that would be coming into the community.

Mayor Gomez inquired if a time extension would be granted through the intergovernmental agreement.

Lauren Ortega agreed and further stated that the original agreement had been signed on December 2008 with an 18-month time-frame to complete the project, which had expired in June 2010. However, through conversations with ADOT and the Department of Commerce a 12-month extension was granted and the expiration date will be June 2011.

Council Members Ray Shelton, Ivan Huish, and Rudy Quiñonez thanked staff for their efforts.

Roll Call: All members voted in favor. **MOTION PASSED**

**19. MAYOR’S REPORT.**

- Future city representation at the Arizona League of Cities and Towns Resolutions Committee.
  - Does not have the time to be involved in the port of entry project, S.E.A.G.O., and the resolutions committee.
  - Requested a volunteer for future city representation in the resolutions committee. His last meeting will be on August 23, 2010, at the annual Arizona League of Cities and Towns Conference.
- Continued representation at SouthEastern Arizona Governments Organization (S.E.A.G.O).
  - Will continue to be involved.
- Future involvement with the port of entry project.
  - Will be more proactive.

**20. COUNCIL MEMBERS’ REPORTS.**

Council Member Huish:

- Office protocol.
  - Elected officials and the public.
  - Order of conduct for office visits at City Hall.
    - Must be invited/authorized prior to entering someone’s office.
  - Affect of daily interruptions to daily agenda.
  - Office appointments.
  - Everyone must be treated with dignity and respect.
    - Refrain from using inappropriate or abusive language.
  - Motto – “It is possible to disagree without becoming disagreeable.”
  - Building security.
  - Emergency situations.

Council Member Quiñonez:

- Julia Page Cemetery Park Maintenance.
  - Complaints and the possibility of city involvement.
    - Lack of grounds maintenance, lack of trash-cans, and lack of water system (no restrooms).
    - Suggested owner should take responsibility by making improvements.
    - Suggested the city should contact the owner to address the issues.

**21. CITY MANAGER’S REPORT.**

No report.

**22. CITY ATTORNEY’S REPORT.**

No report.

**23. ADJOURNMENT.**

**Motion** by Council Member Morales, **second** by Council Member Shelton to adjourn the meeting at 8:03 p.m. unanimously passed.

**Prepared By:**

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**Brenda Aguilar**  
**City Clerk**