

SALES / USE TAX SEMINAR



CITY OF DOUGLAS

The City of Douglas is hosting a free sales/use tax seminar. Businesses can learn sales/use tax administration and proper methods to fill and remit the Douglas Sales/Use Tax Form.



WHERE: Douglas Visitor Center - 345 16th Street, Douglas

WHEN: Seminars will be held on **December 7th from 3:00p.m. to 5:00 p.m.** and **December 8th from 5:30p.m. to 7:30 p.m.**

*Presentation materials and the City Sales/Use Tax form can be downloaded on our website: www.business.douglasaz.org

SEMINAR FEATURES

- ◆ PROPER SALES TAX REPORTING & ADMINISTRATION
- ◆ HOW TO FILL OUT YOUR SALES TAX FORM
- ◆ DOUGLAS ALLOWABLE DEDUCTIONS
- ◆ METHODS TO REMIT PAYMENT
- ◆ TAXABLE CATEGORIES
- ◆ QUESTION/ANSWER SESSION

PLEASE RSVP TO:

PHONE: 520-417-7333

E-MAIL: melissa.grijalva@douglasaz.gov

RSVP by e-mail please include:

- ◆ Business Name
- ◆ Date of class you wish to attend
- ◆ Number of people attending
- ◆ Phone number

***Up to 3 people per business