



City of Douglas Employment Opportunity
425 Tenth Street Douglas, AZ 85607
(520) 417-7326 Fax (520) 364-1585

AN AFFIRMATIVE ACTION AND EQUAL OPPORTUNITY EMPLOYER

THE CITY OF DOUGLAS DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, SEX, RELIGION, AGE, VETERAN STATUS OR DISABILITY IN EMPLOYMENT OR THE PROVISION OF SERVICES.

ANNOUNCEMENT #: 03-10
ISSUE DATE: April 13, 2010
CLOSING DATE: Open Continuously
TITLE: **Volunteers (Various Departments)**
SALARY: Non-paid (Some short period assignments will receive a stipend)

JOB SUMMARY: Duties vary depending on assignment. They can range from clerical to sports instructors.

MINIMUM QUALIFICATIONS: Vary depending on assignment and must possess any combination of training and experience, which demonstrates potential ability to perform the duties of the assignment. Flexible schedules desired.

SPECIAL REQUIREMENTS: Residency within five miles of the corporate limits of the City of Douglas, within the United States, required within a reasonable time after hire date.

HOW TO APPLY: Submit a City of Douglas application form to: City of Douglas Human Resources Department, 425 10th Street, Douglas, AZ., 85607.

EVALUATION METHOD: Applications will be initially checked for minimum qualifications and screened out by Human Resources staff according to training and experience. Selected candidates will be invited to participate in an evaluation process.