

CITY OF DOUGLAS



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CDBG ANNUAL ACTION PLAN

FOR FY 2016

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The 2016 Action Plan for the City of Douglas has been prepared in response to a consolidated process developed by the U.S. Department of Housing and Urban Development (HUD) for its formula grant programs.

The City participates in the CDBG program and is required to prepare and submit an action plan for HUD approval in order to receive Community Development Grant Funds.

This Annual Action Plan serves as an application for federal funds under HUD's formula grant programs and provides a basis for assessing performance.

This section constitutes the 2016 Annual Action Plan of the Five-Year Consolidated Plan. It sets forth a description of activities for the use of funds that are expected to become available during the coming Federal fiscal year, determines goals for individuals and households to be served, and describes the implementation plan and geographic location of the activities to be undertaken. The formula allocation for the Community Development Block Grant program is \$165,853.00.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The needs in the City are numerous and varied. The principal needs are: 1) public improvements to improve/revitalize neighborhoods, 2) housing rehabilitation for both owner and renter units, 3) assisting the homeless, 4) assistance for extremely low-income households threatened with homelessness, and 5) programs for youth and the elderly.

Fiscal years 2014/2015 and 2015/2016 funding was targeted towards Public Improvements and Infrastructure, which included curbing, sidewalks and pavement replacement in several low income areas of the community. Based on this, significant improvements have been made in the quality of life to distressed neighborhoods. Fiscal year 2016/2017 funding focuses on owner occupied housing rehabilitation, emergency home repairs and rental assistance programs.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

For the 2014 program year, the City received Community Development Block Grant (CDBG) funds in the amount of \$191,598.00. For 2015, the City received \$180,622.00. Fiscal year 2014 and 2015 funding was targeted towards infrastructure projects, specifically, curbing, sidewalk and pavement replacement/reconstruction in low mod areas designated in the Consolidated Plan.

The City is currently working from its most recent five-year strategic planning document, which outlines needs and projects for primarily the low- and moderate-income persons in the City. In previous program year, the City implemented the programs outlined in the Consolidated Plan. The activities/projects addressed infrastructure and public facilities activities for low and moderate-income households. The City feels that it is imperative that the focus remains on the public facility and infrastructure aspects of the plan. The City continues to believe that meeting these basic needs will help build a strong, safe, and healthy community that will, hopefully, encourage a variety of economic opportunities and contribute to an enhanced quality of life for the residents, particularly the low and moderate-income residents. The City is in the process of implementing its 2015 goals and objectives. 2015 goals and objectives consist of infrastructure improvements to include 6,240 linear feet of curbing, sidewalk and pavement replacement of the following streets which are located in low-mod neighborhoods, and are in great need of repairs: I Avenue from 16th Street to 18th Street; H Avenue from 16th Street to 18th Street; 18th Street from I Avenue to Sulphur Springs Road; and 17th Street from I Avenue to Sulphur Springs Road. The City is in its second year of becoming an Entitlement Community and has implemented much of the administration functions required, such as implementing its Consolidated Plan document, and holding public hearings to determine projects to be completed, seeking public input, etc. The Environmental Records Review process has been completed and the City is awaiting a release of grant funds from HUD in order to commence its infrastructure improvements for both FY 2014 and FY 2015 projects. Actual construction will commence mid February, 2016.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City employs diverse methods to encourage on-going participation from residents, community service providers, and existing and potential community development partners. The participation process for the Annual Plan included public notices; a 30-day public comment period; two public hearings; and consultation with City staff and elected officials. In the end, the planning process yielded the active involvement and input of citizens, stakeholders, and governmental departments.

The FY 2016 Annual Action Plan does not deviate from the Five Year Consolidated Plan Document and Strategic Plan for 2015-2019.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

As described above, the public had opportunities to provide input on the Annual Action Plan. A public hearing was held on February 25, 2016. The annual action plan was made available to the public for review for a 30 day comment period, beginning February 25, 2016. A second public hearing will be held on April 13, 2016, prior to the City of Douglas Mayor and Council meeting, at which the Annual Plan will be approved.

6. Summary of comments or views not accepted and the reasons for not accepting them

7. Summary

Please see the preceding responses, as they address the key points.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	DOUGLAS	City of Douglas Housing Department

Table 1 – Responsible Agencies

Narrative (optional)

The Housing Department is the lead agency for the implementation of the Annual Action Plan, as well as the responsible party for the processing and distribution of federal funds under the CDBG program, once allocated by the federal government and approved by the City Council.

Other offices and agencies responsible for executing and administering programs covered by the Annual Action Plan include the Finance Department and the Public Works Department.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City employs diverse methods to encourage on-going participation from residents, community service providers, and existing and potential community development partners. The participation process for the Annual Action Plan included public notices; a 30-day public comment period; two public hearings; and consultation with City staff and elected officials. In the end, the consolidated planning process yielded the active involvement and input of both governmental departments and citizens.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

During this Five-year Consolidated Plan period, the City is developing greater coordination between all active agencies in Douglas in an effort to minimize any duplication of efforts. Efforts to enhance coordination between the public and private sector will ensure that needs are being properly addressed and that resources are being maximized.

As needed, the Housing Department will provide technical assistance and information to private and public organizations that seek to provide affordable housing and support services to residents of Douglas.

The City of Douglas, through its Public Housing Authority (PHA), offers Section 8 Housing Choice Vouchers to low income residents. Priority is given to extremely and very low income residents. In addition, preferences are offered to Veterans, Elderly/Disabled, Working Families, Residency and Victims of Domestic Violence.

In addition, the City of Douglas PHA manages low-income apartments for Douglas Housing Corporation II, a City-owned Housing Corporation. These apartments (Pioneer Village) are specifically targeted to assist low income elderly and/or disabled residents.

The City of Douglas works in collaboration with Cenpatico, under a Title 19 Bridge Subsidy Program, which offers housing assistance to mentally ill, low income residents.

The Housing Authority of Cochise County (HACC), through collaboration with the Veterans Administration, administers a Veterans Administration Supportive Housing (VASH) program, which is targeted to assist homeless veterans throughout Cochise County.

There are currently 11 affordable housing apartment complexes located within the city limits of Douglas.

The PHA also works in collaboration with the Catholic Community Services, "House of Hope" Domestic Violence Crisis Shelter, by offering a preference on the Section 8 waiting list to women and their children who have been victims of domestic violence.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City participates in the Balance of State Continuum of Care Meetings that the Arizona Department of Housing hosts on a quarterly basis. Efforts are being made to further build contacts and relationships with local, county, and regional entities to support and implement CDBG programs.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Not Applicable

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Douglas ARC
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Meetings, e-mail, correspondence; better understanding of needs
2	Agency/Group/Organization	Arizona Workforce Connection
	Agency/Group/Organization Type	Services-Employment Regional organization
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Meetings, e-mail, correspondence; better understanding of needs
3	Agency/Group/Organization	City of Douglas Department of Public works
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Infrastructure
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Meetings, e-mail, correspondence; better understanding of needs
4	Agency/Group/Organization	Jones Real Estate
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Meetings, e-mail, correspondence; better understanding of needs
5	Agency/Group/Organization	COCHISE COUNTY
	Agency/Group/Organization Type	Housing PHA Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Needs - Veterans Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Meetings, e-mail, correspondence; better understanding of needs
6	Agency/Group/Organization	St. Vincent DePaul Society
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Meetings, e-mail, correspondence; better understanding of needs
7	Agency/Group/Organization	Douglas Police Department
	Agency/Group/Organization Type	Other government - Local

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Meetings, e-mail, correspondence; better understanding of needs
8	Agency/Group/Organization	Southeast Arizona Association of Realtors
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Meetings, e-mail, correspondence; better understanding of needs
9	Agency/Group/Organization	Bosch Construction
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Meetings, e-mail, correspondence; better understanding of needs
10	Agency/Group/Organization	Fronteroa de Cristo
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities

What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Meetings, e-mail, correspondence; better understanding of needs

Identify any Agency Types not consulted and provide rationale for not consulting

To the best of its ability, the City is in contact with all known agencies and organizations involved in activities that are relevant to CDBG activities and programs.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Arizona Department of Housing (ADOH), Special Needs Housing Office.	Integrate efforts with State Plan through the Balance of State Continuum
Cochise County Comprehensive Plan	Cochise County Planning Department	Comprehensive Plan provides overall direction for County growth

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

As noted above, the City will coordinate with a range of public entities in the development and execution of a range of programs and activities.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City considers the involvement of its low- and moderate-income residents and those agencies that serve the low- and moderate-income residents to be essential to the development and implementation of its Annual Action Plans.

Publicized public hearings were held on two occasions – on February 25, 2016 and on April 13, 2016. These sessions were part of a concerted effort to obtain as much public input as possible in the preparation of the Plan. The draft plan was made available for public review and comment on the City website and made available in hard copy at the City offices and in the City library between February 25, 2016 and April 13, 2016. The Annual Action Plan was submitted to the City Council for approval at a regularly scheduled meeting on April 13, 2016.

The City of Douglas has identified Census Tracts 8 and 9 as low/mod Census Tracts, and historically, the housing rehabilitation programs have been targeted in these areas, due to its antiquated housing and infrastructure. These areas represent the Douglas Original Townsite and the majority of the homes in these areas were constructed prior to 1970.

The City ensures that all Public Hearings are held at times and locations convenient to potential and actual beneficiaries and with accommodations for persons with disabilities. Upon request, in advance of the meeting, the City will attempt to make accommodations for those individuals in need of special assistance. The City also provides technical assistance workshops for all interested in the programs.

The Citizen Outreach Participation Table below provides details about the various outreach efforts.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Hearing	Non-targeted/broad community				
2	Public Hearing	Non-targeted/broad community				
3	Newspaper Ad	Non-targeted/broad community	Places required notices in the City newspaper	Not Applicable	Not Applicable	
4	Public Review ad Comment Period	Non-targeted/broad community				
5	City Council Meeting	Non-targeted/broad community				

Table 4 – Citizen Participation Outreach

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Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The Community Development Block Grant (CDBG) program is the source of funds for the following programs and activities.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	165,853	0	0	165,853	0	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City will seek to cultivate funding partners who can match the City's investment of CDBG funds. The City administration recognizes that the City's annual entitlement and formula allocations are not sufficient to meet all of its needs. Additional funds need to be raised to ensure that

more affordable housing is available for those in need. The City has submitted an application for funding to the Arizona Department of Housing, for State Housing Funds in order to supplement the Owner Occupied Housing Rehabilitation Program.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City does not own any property or land that could be used to address the needs identified in this plan.

Discussion

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Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Rehabilitation	2015	2019	Affordable Housing	Low/Mod Neighborhoods	Provide Affordable Housing Opportunities Homeless Activities Public Service Programs Rental Acquisition and Rehabilitation; Fair Housing	CDBG: \$120,000	Homeowner Housing Rehabilitated: 4 Household Housing Unit
2	Provision of Needed Services	2016	2019	Non-Homeless Special Needs	Citywide	Provide Affordable Housing Opportunities Homeless Activities Public Service Programs Fair Housing	CDBG: \$12,682	Tenant-based rental assistance / Rapid Rehousing: 3 Households Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Housing Rehabilitation
	Goal Description	FY 2016/2017 funding will target owner occupied housing rehabilitation and emergency home repairs for low and very low income residents within the target area. The City of Douglas Housing Department has the capacity to administer all three programs and has experience in implementation of all three. Guidelines, policies and procedures have been established for all programs.
2	Goal Name	Provision of Needed Services
	Goal Description	FY 2016 funding will also focus on rental rehabilitation programs for low and very low income residents. The City anticipates assisting approximately 3 families with housing rental assistance for a period of one year.

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

The City anticipates assisting approximately 2 families with Owner Occupied Housing Rehabilitation, 2 families with Emergency Home Repairs and approximately 3 families with rental assistance.

AP-35 Projects – 91.220(d)

Introduction

FY 2016/2017 funding will be allocated towards Owner Occupied Housing Rehabilitation Programs, Emergency Home Repair, and Rental Assistance programs. The City of Douglas has the capacity to manage these programs through the Housing Department. The City of Douglas Housing Department has had extensive experience in managing these housing programs, using HOME, State Housing funds and HUD Section 8 rental assistance funds.

#	Project Name
1	Owner Occupied Housing Rehabilitation
2	Emergency Home Repair Program
3	Rental Assistance Program

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

These priorities were established through the City's Citizen Participation Plan when identifying priorities for the Five Year Strategic Plan. A public meeting was held on February 25, 2016 to discuss the Annual Plan and priorities.

Projects

AP-38 Projects Summary

Project Summary Information

Table 9 – Project Summary

1	Project Name	Owner Occupied Housing Rehabilitation
	Target Area	Low/Mod Neighborhoods
	Goals Supported	Housing Rehabilitation Provision of Needed Services
	Needs Addressed	Provide Affordable Housing Opportunities Homeless Activities Public Service Programs Rental Acquisition and Rehabilitation; Fair Housing
	Funding	CDBG: \$100,000
	Description	The Owner Occupied Housing Rehabilitation program targets Low and Very Low Income, elderly and/or disabled homeowners in making repairs to their homes. Repairs are substantial and targeted towards bringing the home up to code. The City of Douglas Housing Department manages this program under the Housing Rehabilitation Guidelines established in collaboration with the Arizona Department of Housing guidelines.
	Target Date	6/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	Very Low and Low Income elderly and/or disabled homeowners. Approximately 2 homeowners will be assisted.
	Location Description	Homes targeted for this funding are located within Census Tracts 8 and 9 and cannot be located within a floodplain. The City of Douglas Housing Department keeps a waiting list for all programs and qualifies applicants as they move up on the waiting list.
	Planned Activities	Housing rehabilitation of approximately two homes in the low/mod designated area. Program participants must qualify for the assistance, based on the City of Douglas' Housing Rehabilitation Guidelines.
2	Project Name	Emergency Home Repair Program
	Target Area	Low/Mod Neighborhoods
	Goals Supported	Housing Rehabilitation
	Needs Addressed	Public Service Programs Rental Acquisition and Rehabilitation;
	Funding	CDBG: \$20,000
	Description	The Emergency Home Repair Program targets Low and Very Low income homeowners in making emergency repairs to their homes, such as roofing, plumbing, electrical, or mechanical repairs/weatherization.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Approximately two Low and Very Low income homeowners will be assisted at an approximate amount of \$10,000 each.
	Location Description	Homes must be located within Census Tracts 8 or 9.
	Planned Activities	Emergency Home Repair program, following the established guidelines that have been approved by the City of Douglas.

3	Project Name	Rental Assistance Program
	Target Area	Citywide
	Goals Supported	
	Needs Addressed	Provide Affordable Housing Opportunities Homeless Activities Fair Housing
	Funding	CDBG: \$12,682
	Description	The rental assistance program will be designed to assist low and very low income residents with rental assistance as a bridge while they move up the waiting list for the Section 8 Housing Choice Voucher Program. The Housing Department will manage this program, following the same guidelines it uses for the Section 8 programs.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Approximately three families will be assisted with this program. Families must be low and very low income residents of Douglas, which are also on the Section 8 Housing Choice Voucher waiting list.
	Location Description	Program participants are allowed to rent anywhere within the City limits of Douglas.
	Planned Activities	Rental assistance will be allocated to approximately 3 families at an average cost of \$360.00 per month for 12 months.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The target area that has been identified for FY 2016 CDBG funding are Census Tracts 8 and 9, which historically, have been the highest concentration areas of need.

The total population of the target area is 10,922, of which 25.8% of the population in Census Tract 8 and 42.8% of the population in Census Tract 9 live below the poverty level.

Approximately 92% of the housing structures in Census Tracts 8 and 9 which were built prior to 1970.

Census Tract 9 was also designated as a revitalization area under the Empowerment Zone/Enterprise Community designation and was designated as a Colonia due to its antiquated infrastructure.

Geographic Distribution

Target Area	Percentage of Funds
Low/Mod Neighborhoods	100
Citywide	

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The program will focus on housing rehabilitation, emergency home repairs and rental assistance programs, as these are a priority for the City's low/mod neighborhoods. Improvements will be made on approximately 4 homes, and approximately 3 families will be assisted with rental vouchers.

The City has worked closely with the public and civic leaders to ascertain the priority needs within the targeted areas.

Discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

A portion of FY 2016 funding will be allocated towards affordable housing through the City's rental assistance program. The program will be managed through the City of Douglas Housing Department, using the same guidelines it uses for the Section 8 Housing Choice Voucher program.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing – 91.220(h)

Introduction

The City of Douglas Housing Authority does not own any public housing units.

Actions planned during the next year to address the needs to public housing

N/A

Actions to encourage public housing residents to become more involved in management and participate in homeownership

N/A

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Authority is not designated as a troubled agency.

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Douglas Public Housing Authority works in collaboration with Cenpatico, administering housing assistance vouchers through its "Bridge Subsidy Program", which provides housing assistance vouchers to mentally ill residents. The bridge subsidy is meant to fill the gap for assistance while the program participants process through the waiting list for the Section 8 Housing Choice Voucher program.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City is aware of and employs the services and programs of the state, the county, and a number of not-for-profit service providers to assist the homeless and to assess their needs.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City does not operate any emergency shelter or transitional housing programs, but is aware of and cooperates with established County and regional programs.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City does not operate any emergency shelter or transitional housing programs, but is aware of and cooperates with established County and regional programs.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly

funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City does not operate any emergency shelter or transitional housing programs, but is aware of and cooperates with established County and regional programs.

Discussion

One year goals for the number of households to be provided housing through the use of HOPWA for:
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

The most important impediment revolves around the lack of Federal and State resources for affordable housing initiatives. The lack of programs and resources to reduce excessive rent or mortgage burdens to qualified persons is a key factor.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The primary means to address this issue in Douglas will be a housing rehabilitation program (and an emergency repair program) for both owner and renter properties in order to keep persons in their homes. The City may seek to provide rental assistance and/or seek to develop affordable housing projects. These efforts will be limited because of the amount of funds available and the many competing needs.

The City has applied for funding to the Arizona Department of Housing (ADOH) State Housing Funds for Owner Occupied Housing Rehabilitation. If funded, the City will be able to assist an additional 5 families with home repairs.

Discussion

AP-85 Other Actions – 91.220(k)

Introduction

The City will develop programs to deal with other aspects of CDBG activities.

Actions planned to address obstacles to meeting underserved needs

The greatest challenge to meeting underserved needs in the coming year will be meeting the increased need for program activities with a limited amount of funding. To overcome this significant challenge, the City will work more efficiently, seek a greater level of collaboration with other agencies and organizations, and aggressively seek opportunities to leverage funds. The City has also applied for funding from the Arizona Department of Housing for FY 2015-2016 State Housing Funds, for Owner Occupied Housing Rehabilitation.

Actions planned to foster and maintain affordable housing

The City will continue to seek other funding in order to continue its programs. There continues to be a great need for these programs in the community, and funding sources are scarce.

Actions planned to reduce lead-based paint hazards

The City will incorporate all HUD requirements concerning lead-based paint abatement into its housing rehabilitation programs, will see that program participants are informed about lead-based paint hazards and will see that all abatement work is undertaken by qualified contractors who have completed US HUD and EPA lead training courses.

Actions planned to reduce the number of poverty-level families

Because the nature of poverty is complex and multi-faceted, the City will attempt to allocate CDBG funds for services to very low-income households. CDBG can provide funding for meeting these critical basic needs, but these efforts will be constrained by the amount of funds available and competing priority needs.

Actions planned to develop institutional structure

The City will seek partners in the development of a service delivery system and will seek to enhance the relationship with existing partners in City departments and social service agencies to coordinate the delivery of programs and services. Also the city will seek opportunities to leverage the limited available resources.

Actions planned to enhance coordination between public and private housing and social service agencies

The City maintains a close relationship with state, regional, and county organizations that provide assistance to low- and moderate-income persons as well as the homeless.

The City will work closely with local non-profit organizations to actively encourage housing programs for low- and moderate-income persons. Also, the Housing Department will develop and maintain a positive relationship with the builders, developers, and financial institutions in the region. This collaborative approach will assist in the creation and delivery of effective service delivery programs and affordable housing projects.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

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