

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Douglas completed an Environmental Records Review process for Year One (2014) and Year Two (2015) infrastructure projects.

Year 2015 program goals consist of infrastructure improvements in several Low/Mod Neighborhoods. These improvements consist of the replacement of curb, gutter, sidewalks and street pavement for the following streets: 14th Street from Pan American Avenue to I Avenue; K Avenue from 16th Street to 17th Street; J Avenue from 15th Street to 18th Street; and Sulphur Springs from Pan American Avenue to city limits. In addition, the City is still in the process of completing 2014 infrastructure projects within the same vicinity. The 2014 infrastructure projects consist of replacement of curb, gutter, sidewalks and paving of the following streets: I Avenue from 16th to 18th Street; H Avenue from 16th to 18th Street; 18th Street from I Avenue to Sulphur Springs Road; 17th Street from I Avenue to Sulphur Springs Road.

The City has made significant progress in both meeting its program year 2014 and 2015 goals. The following infrastructure improvements have been completed:

Demolition and removal of old curbing and sidewalk of the following streets: North H Avenue from 16th to 18th Street; North I Avenue from 16th Street to 17th Street; North J Avenue from 16th to 18th Street; North K Avenue from 16th to 17th Street; 17th Street from North Sulphur Springs Road to North K Avenue; 18th Street from North H Avenue to North J Avenue.

Demolition of road and prep work: North H Avenue from 16th to 18th Street; North J Avenue from 16th to 18th Street; North K Avenue from 16th Street to 17th Street; 17th Street from North I Avenue to North K Avenue; 18th Street from North H Avenue to North J Avenue.

New curb and gutter installed: North H Avenue from 16th Street to 18th Street; North I Avenue from 16th Street to 17th Street; North J Avenue from 16th to 18th Street; North K Avenue from 16th Street to 17th Street; 18th Street from North H Avenue to North J Avenue.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual

outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Economic Development	Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	0	0				
Fair Housing	Non-Housing Community Development	CDBG: \$	Other	Other	0	0				
Housing Rehabilitation	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	0				
Infrastructure Improvements	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2846	1964	69.01%	2846	1082	38.02%
Provision of Needed Services	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City has spent approximately \$161,385.22 on both 2014 and 2015 projects. The target areas for assistance were identified through the Citizen Participation Process. These areas are identified as the low/mod Census tracts which have the highest levels of poverty. The target areas identified for the initial five years of assistance are Census Tracts 8 and 9, which have the highest level of poverty and the greatest need for infrastructure improvements, rental assistance, homeowner repair, homelessness assistance and prevention and rental rehabilitation.

The street infrastructure improvements are located in Census Tract 9.02. Total population for that census tract is 2,846.

DRAFT

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	1,937
Black or African American	22
Asian	6
American Indian or American Native	28
Native Hawaiian or Other Pacific Islander	2
Total	1,995
Hispanic	2,594
Not Hispanic	252

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Of the total population of Census Tract 9.02, the target area, approximately 91% are Hispanic or Latino.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG		600,000	161,385

Table 3 – Resources Made Available

Narrative

Resources made available for street infrastructure projects were \$191,598 for program year 2014 and \$180,622 for program year 2015. Approximately \$161,385.22 has been spent on both projects, as of July 29, 2016. The City expects to complete the projects and expend the remaining amount by the end of 2016.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Citywide			Activities that benefit low/mod and all residents
Low/Mod Neighborhoods	100		Infrastructure, housing and services for low/mod residents

Table 4 – Identify the geographic distribution and location of investments

Narrative

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

There are no additional resources allocated for this project.

DRAFT

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5- Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
Total	0	0

Table 6 - Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The resources for Program Year 2015 were allocated towards infrastructure improvements in impoverished areas of the community. No direct funding will be allocated toward affordable housing units, rehabilitation or rental assistance until the third year of funding, or FY 2016-2017.

Discuss how these outcomes will impact future annual action plans.

The City continues to focus on eliminating barriers to affordable housing by improving the infrastructure of antiquated neighborhoods, thereby improving the value of homes and neighborhoods. Future allocation plans include funding for housing rehabilitation and emergency home repairs.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	0	0
Total	0	0

Table 7 – Number of Persons Served

Narrative Information

DRAFT

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City is working with local and regional organizations to identify and meet the needs of homeless persons and those threatened with homelessness. The needs of homeless persons require a wide range of specialized services and the City does not possess the resources to address this problem at this time. The City relies upon other entities to provide services such as housing, mental health counseling, employment training and case work services. There is one homeless shelter in the city which is targeted towards women and children who are victims of domestic violence. The closest homeless shelter is located in Bisbee, Arizona which is approximately 30 miles from Douglas.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City works in partnership with the House of Hope Domestic Violence Crisis Shelter in providing their residents with a preference point on the Section 8 Housing Choice Voucher waiting list. It also works with Cenpatico, an agency that is dedicated to working with mentally ill residents, through their Bridge Subsidy Program. This program provides housing assistance vouchers to mentally ill clients, which the City of Douglas PHA administers. The Housing Authority of Cochise County provides housing assistance to homeless veterans through their VASH program. Veterans can use those vouchers within the city of Douglas or throughout the County.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

As mentioned above, the City works in partnership with several agencies who provide these services. In addition, the City has in the past, administered the Housing Rehabilitation and Emergency Home Repair programs which are aimed at helping low income residents make necessary repairs to their homes in order to avoid becoming homeless. These programs have been put on hold due to lack of funding; however, Year 3 of this Consolidated Plan will once again target those programs.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to

permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Douglas Public Housing Authority (PHA) offers preference points on the Section 8 Housing Choice Voucher waiting list for elderly/disabled residents, veterans, victims of domestic violence, and involuntarily displaced residents. This helps them transition into permanent housing quickly.

There are approximately 11 affordable housing apartment complexes located throughout the city, in addition to the domestic violence shelter. The PHA provides residents with contact information for these projects, upon request.

DRAFT

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City does not operate any public housing developments.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

N/A

Actions taken to provide assistance to troubled PHAs

The City of Douglas PHA is in good standing with the U.S. Department of Housing and Urban Development (HUD) and is not a troubled PHA.

DRAFT

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City does not put any limitations on growth. Through vehicles such as zoning ordinances, subdivision controls, permit systems, and household codes and standards, the City has attempted to ensure the health, safety and quality of life of its residents.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City continues to address its underserved populations by assisting with housing needs, and improving quality of life through addressing infrastructure needs in low/mod areas of the city. In addition, the city works with various agencies and developers who also provide residents with low income housing and supportive services programs.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Lack of transportation and educational opportunities are being addressed through partnerships between the Cities of Douglas, Bisbee, and Sierra Vista. This partnership was formed to establish a bus transit route to benefit students attending Cochise College in Douglas and Sierra Vista, AZ. Through a grant awarded by Freeport McMoran to the City of Douglas, the bus route runs daily, throughout the school year, transporting students from Douglas, Bisbee, and Sierra Vista, to and from the Douglas and Sierra Vista campuses.

This partnership removes the barrier to accessing educational and community programs offered at both campuses, improving retention rates and increasing participation in GED, Adult Basic Education (ABE) and workforce training programs. It also improves the ability of residents to move between the three cities to access shopping, employment and other services. Cochise College is the area's only institution of higher learning and a key provider of training and education.

In addition to providing transportation services between the three cities, the City of Douglas operates a transit system within the local jurisdiction, as well as a "Dial-A-Ride" program for disabled residents.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

In addition to providing transportation to educational opportunities, the City, through a Memorandum of Understanding with the Advanced Call Center Technologies, LLC (ACT), provides free transportation services for ACT employees. ACT provides approximately 560 jobs to local residents.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Douglas Housing Department is the lead agency for Consolidated Plan activities, and has developed working relationships and contacts with several service providers, non for profit organizations, housing developers and agencies at the state, regional and local levels.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of Douglas does not operate any public housing developments; however, as mentioned before, Douglas has developed programs for Housing Rehabilitation, and Emergency Home Repair and works in partnership with several agencies that provide social and housing services.

The City established a Citizen Participation Plan and met with several community service providers, leaders and stakeholders in its development of the Consolidated Plan. These agencies provide services such as housing assistance, mental health services, job seeking assistance and placement, meals and services for the elderly, emergency assistance, and basic necessities such as food and clothing. The City plans to continue working with these partners in coordinating services for its residents.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Impediments identified were as follows:

- 1) Need for increased awareness, outreach and education regarding Fair Housing.

The City of Douglas Public Housing Authority (PHA) displays Fair Housing materials at City Hall, and provides free copies of materials to the public. In addition, the Mayor of the City issues a Fair Housing proclamation every year during the month of April, which is identified as "National Fair Housing Month." The PHA, through coordination with the Southwest Fair Housing Council of Tucson, Arizona, offers Fair Housing training workshops to local residents, housing providers and realtors. The Fair Housing logo is included in all of the PHA's correspondence and forms, and housing assistance recipients are provided with Fair Housing brochures and pamphlets.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

For contract years FY 2014-2019, the City does not anticipate having any sub recipients of CDBG funding. All projects will be done in-house. The City of Douglas Housing Department is the lead office which will monitor the progress of all projects, with the assistance of the Finance Director, who will monitor spending and budget allocations. We will continue to monitor our progress and comply with completing the required project and financial reporting.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City took steps to advertise in the local newspaper, make public postings and accept comments on the CAPER. An advertisement (attached) was published in the Douglas Dispatch on the following dates:

- August 24, 2016

The advertisement requested public comment and provided key contacts and availability of written material identifying the City's performance using HUD funds.

The draft report was also made available to the public on-line, at the Douglas Public Library, and at City Hall. All of these facilities serve minorities, non-English speaking citizens, and persons with disabilities and are fully accessible. Public notice provided contact information in Spanish.

Additionally, a public meeting was conducted by the City on September 13, 2016 in order to encourage citizen participation and seek comments on the CAPER.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

DRAFT

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	DOUGLAS
Organizational DUNS Number	615002115
EIN/TIN Number	866000241
Identify the Field Office	SAN FRANCISCO
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	

ESG Contact Name

Prefix
First Name
Middle Name
Last Name
Suffix
Title

ESG Contact Address

Street Address 1
Street Address 2
City
State
ZIP Code
Phone Number
Extension
Fax Number
Email Address

ESG Secondary Contact

Prefix
First Name
Last Name
Suffix
Title
Phone Number
Extension
Email Address

2. Reporting Period—All Recipients Complete

Program Year Start Date	07/01/2015
-------------------------	------------

CAPER

16

Program Year End Date

06/30/2016

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name

City

State

Zip Code

DUNS Number

Is subrecipient a victim services provider

Subrecipient Organization Type

ESG Subgrant or Contract Award Amount

DRAFT

CR-65 - Persons Assisted

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 8 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 9 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 10 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 11 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 12 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	
Female	
Transgender	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 13 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	
18-24	
25 and over	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 14 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans				
Victims of Domestic Violence				
Elderly				
HIV/AIDS				
Chronically Homeless				
Persons with Disabilities:				
Severely Mentally Ill				
Chronic Substance Abuse				
Other Disability				
Total (unduplicated if possible)				

Table 15 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units – Rehabbed	
Number of New Units – Conversion	
Total Number of bed - nighths available	
Total Number of bed - nights provided	
Capacity Utilization	

Table 16 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

DRAFT

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Prevention under Emergency Shelter Grants Program			
Subtotal Homelessness Prevention			

Table 17 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Assistance under Emergency Shelter Grants Program			
Subtotal Rapid Re-Housing			

Table 18 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Essential Services			
Operations			
Renovation			
Major Rehab			
Conversion			
Subtotal			

Table 19 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Street Outreach			
HMIS			
Administration			

Table 20 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2013	2014	2015

Table 21 - Total ESG Funds Expended

11f. Match Source

	2013	2014	2015
Other Non-ESG HUD Funds			
Other Federal Funds			
State Government			
Local Government			
Private Funds			
Other			
Fees			
Program Income			
Total Match Amount			

Table 22 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2013	2014	2015

Table 23 - Total Amount of Funds Expended on ESG Activities