

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The annual goals and objectives for the first year of entitlement were targeted towards infrastructure improvements of public facilities. The proposed goal was to reconstruct 6,420 linear feet of sidewalk, curbing and street improvements in which approximately 200 neighborhood residents would benefit. This continues to be the priority for the City. However, Fiscal Year 2014-2015 was the City of Douglas' first year as an Entitlement jurisdiction for CDBG funds. The City spent much of the first year holding public hearings in order to solicit input from the public and meeting with community stakeholders in order to determine the community's needs, and worked on establishing their Consolidated Plan Document, which consists of a Strategic Five Year Plan for FY 2014-2019, as well as an Annual Action Plan for FY 2014-2015. The City of Douglas conducted a formal bid process for the procurement of a consultant to assist with the preparation of the Consolidated Plan. With the assistance of the consultant, the following goals and objectives were achieved:

- Participation and outreach was conducted via public meetings, web based surveys, and public hearings to determine pressing community needs.
- A Needs Assessment was conducted to determine the priority of housing needs in the community.
- A Housing Market Analysis was conducted to determine housing affordability, condition and age of housing, and number of housing units with LBP (Lead Based Paint) hazards.
- Identified the target areas for assistance.
- Established priority needs for fiscal years 2015-2019.
- Established and submitted the Consolidated Strategic and Annual Action Plans to HUD for approval.
- Established A Citizen Participation Plan.

- Established an Assessment of Impediments to Fair Housing Choice report.

Due to the first year being focused on establishing policies and procedures, in order to comply with program requirements, the City has fallen behind schedule on the actual infrastructure projects. We are in the process of completing the Environmental Review Records process for both Year One and Year Two projects and will commence with the infrastructure projects as soon as the ERR process has been completed and a "Release of Funds" has been received from HUD. The City will devote substantial staff time to maximize our ability to use grant funds as projected, as well as invest in staff training specific to CDBG Entitlement Communities.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Economic Development	Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	0	0				
Fair Housing	Non-Housing Community Development	CDBG: \$	Other	Other	0	0				
Housing Rehabilitation	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	0				

Infrastructure Improvements	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2500	0	0.00%	200	0	0.00%
Provision of Needed Services	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City has not spent any funds on any activities other than administration, as a wide range of administrative activities had to be carried out in order to implement the program. The target areas for assistance were identified through the Citizen Participation Process. These areas are identified as the low/mod Census tracts which have the highest levels of poverty. The target areas identified for the initial five years of assistance are Census Tracts 8 and 9, which have the highest level of poverty and the greatest need for infrastructure improvements, rental assistance, homeowner repair, homelessness assistance and prevention and rental rehabilitation.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	0
Black or African American	0
Asian	0
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
Total	0
Hispanic	0
Not Hispanic	0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

This is not applicable at this point, as the projects have not been implemented. The City is in the process of conducting an Environmental Records Review before infrastructure improvements can commence.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG		766,392	7,652

Table 3 – Resources Made Available

Narrative

Funds spent on the project for FY 2014-2015 were strictly for planning and administration of the grant. Activities include program set up, establishing the consolidated plan and annual plan, conducting surveys, preparation of the Analysis of Impediments to Fair Housing report, the Citizen Participation Plan and publishing costs for public notices.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Citywide			Activities that benefit low/mod and all residents
Low/Mod Neighborhoods	100	4	Infrastructure, housing and services for low/mod residents

Table 4 – Identify the geographic distribution and location of investments

Narrative

The funds spent have been strictly for administrative activities, such as preparation of the Consolidated Plan, publications, etc.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

N/A

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5- Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
Total	0	0

Table 6 - Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The first two years of funding will be allocated towards infrastructure improvements in impoverished areas of the community. No direct funding will be allocated towards affordable housing units, rehabilitation or rental assistance until the third year of funding.

Discuss how these outcomes will impact future annual action plans.

The City will continue to work towards eliminating barriers to affordable housing by improving the infrastructure of antiquated neighborhoods, thereby improving the value of homes and neighborhoods. Future allocation plans include funding for housing rehabilitation and emergency home repairs.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	0	0
Total	0	0

Table 7 – Number of Persons Served

Narrative Information

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City is working with local and regional organizations to identify and meet the needs of homeless persons and those threatened with homelessness. The needs of homeless persons require a wide range of specialized services and the City does not possess the resources to address this problem at this time. The City relies upon other entities to provide services such as housing, mental health counseling, employment training and case work services. There is one homeless shelter in the city which is targeted towards women and children who are victims of domestic violence. The closest homeless shelter is in Bisbee, Arizona which is approximately 30 miles from Douglas.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City works in partnership with the House of Hope Domestic Violence Crisis Shelter in providing their residents with a preference point on the Section 8 Housing Choice Voucher waiting list. It also works with Cenpatico, an agency that is dedicated to working with mentally ill residents, through their Bridge Subsidy Program. This program provides housing assistance vouchers to mentally ill clients, which the City of Douglas PHA administers. The Housing Authority of Cochise County provides housing assistance to homeless veterans through their VASH program. Veterans can use those vouchers within the city of Douglas or throughout the County.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

As mentioned above, the City works in partnership with several agencies who provide these services. In addition, the City has in the past, administered the Housing Rehabilitation and Emergency Home Repair programs which are aimed at helping low income residents make necessary repairs to their homes in order to avoid becoming homeless. These programs have been put on hold due to lack of funding; however, Year 3 of this Consolidated Plan will once again target those programs.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to

permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Douglas Public Housing Authority (PHA) offers preference points for elderly/disabled residents, veterans, victims of domestic violence, and involuntarily displaced residents. This helps them transition into permanent housing quickly.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City does not have any public housing developments.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

N/A

Actions taken to provide assistance to troubled PHAs

The City of Douglas PHA is in good standing with the U.S. Department of HUD and is not a troubled PHA.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Douglas does not put any limitations on growth. Through vehicles such as zoning ordinances, subdivision controls, permit systems, and housing codes and standards, the City has attempted to ensure the health, safety and quality of life of its residents.

In order to facilitate the development of affordable housing, the City may consider assisting developers by waiving or deferring impact fees. In partnership with Sun Ray Family Apartments, a 57-unit affordable housing family development, the City of Douglas approved a grant from the General Fund in the amount of \$100,000.00 to be used for the project. In addition, the City deferred the developer fees for the project for the first 24 months of construction.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

As mentioned above, the Douglas Housing Corporation I (DHC), a non-profit subsidiary of the City of Douglas, worked in partnership with Pacific West Communities, Inc. and Roope, LLC, in submitting an application to the Arizona Department of Housing, in order to seek permanent funding for the construction of a 57-Unit family affordable housing apartment complex, Sun Ray Family Apartments, which was recently completed. DHC will also provide residents with supportive services programs.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The primary objective is the provision of a suitable living environment and the provision of services for low and moderate income persons. This includes a wide range of programs and activities, focusing on housing conditions and infrastructure improvements. Public improvements and infrastructure received the highest ranking because they are a means to make significant improvements to the quality of life in these distressed neighborhoods. FY 2014 and FY 2015 will focus significantly on improvements to the infrastructure, to include the paving of streets and curbing and sidewalk replacement, which will be followed by housing rehabilitation programs, emergency home repair programs and the provision of needed services primarily for youth and elderly persons.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Economic Development is crucial to the growth and revitalization of Douglas. Improvement of infrastructure is necessary in order to attract new businesses to the community. The City's infrastructure is older and in need of maintenance and upgrades to make the City attractive for business expansion and development.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Douglas Housing Department is the lead agency for Consolidated Plan activities, and has developed working relationships and contacts with several service providers, non for profit organizations, housing developers and agencies at the state, regional and local levels.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of Douglas does not have any public housing; however, as mentioned before, has developed programs for Housing Rehabilitation, and Emergency Home Repair and works in partnership with several agencies that provide social and housing services.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Impediments identified were as follows: 1) Need for increased awareness, outreach and education regarding Fair Housing. The City of Douglas Public Housing Authority (PHA) displays fair housing materials at City Hall, and provides free copies of materials to the public. In addition, the Mayor of the City issues a Fair Housing proclamation every year in April, which is identified as National Fair Housing month. The PHA, through coordination with the Fair Housing Council of Tucson, Arizona, offers Fair Housing training workshops to local residents, housing providers and realtors. The Fair Housing logo is included in all of the PHA's correspondence and forms.

2) Limited supply of affordable housing. The City will continue to use all available federal and state resources and programs to address high priority housing needs for rehabilitation, preservation, and development of affordable housing units. Currently, the City of Douglas PHA administers approximately 193 Section 8 Housing Choice vouchers, and manages a 28-unit affordable housing apartment complex for elderly/disabled residents. Plans are underway to apply for additional resources for housing rehabilitation programs.

3) Government Policies. Impediments here were deal with issues relating to the development of land including housing that is available to a wide range of persons and income levels in disparate locations. Partnerships with developers, such as the partnership formed to build Sun Ray Family Apartments, in which the City obligated funds from the General Fund towards its development and deferred development fees, serve as an incentive for future development of affordable housing.

4) Awareness of Potential Discrimination. Although no specific incidents of discrimination have been noted, the Analysis of Impediments identified potential discrimination due to the age of the City's housing stock which may cause potential discrimination incidents in the rental market. Disabled persons may face discrimination or difficulties in finding appropriate housing due to the small number of adaptable units. Also, there is a high percentage of family households that are slightly larger in size than

the national norm, indicating a demand for larger housing units. The recommendation here is to increase housing choice alternatives for the disabled families and families with children by encouraging the construction of affordable, and especially rental housing. The partnership formed with Sun Ray Family Apartments, added 57 family size affordable housing units to the current housing stock.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

For contract years FY 2014-2019, the City does not anticipate having any sub recipients of CDBG funding. All projects will be done in-house. The City of Douglas Housing Department is the lead office which will monitor the progress of all projects, with the assistance of the Finance Director, who will monitor spending and budget allocations. We will continue to monitor our progress and comply with completing the required project and financial reporting. Once the Environmental Review process has been completed and actual construction commences, we will conduct weekly monitoring on the projects, to include progress reports, timesheets, materials used, procurement processes, etc.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City has implemented a Citizen Participation Plan, and has worked continuously with the public and community leaders and stakeholders to determine the most pressing needs of the community and setting up the Five Year Plan.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	DOUGLAS
Organizational DUNS Number	615002115
EIN/TIN Number	866000241
Identify the Field Office	SAN FRANCISCO
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	

ESG Contact Name

Prefix
First Name
Middle Name
Last Name
Suffix
Title

ESG Contact Address

Street Address 1
Street Address 2
City
State
ZIP Code
Phone Number
Extension
Fax Number
Email Address

ESG Secondary Contact

Prefix
First Name
Last Name
Suffix
Title
Phone Number
Extension
Email Address

2. Reporting Period—All Recipients Complete

Program Year Start Date	07/01/2014
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CAPER

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Program Year End Date

06/30/2015

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name

City

State

Zip Code

DUNS Number

Is subrecipient a victim services provider

Subrecipient Organization Type

ESG Subgrant or Contract Award Amount

CR-65 - Persons Assisted

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 8 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 9 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 10 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 11 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 12 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	
Female	
Transgender	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 13 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	
18-24	
25 and over	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 14 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans				
Victims of Domestic Violence				
Elderly				
HIV/AIDS				
Chronically Homeless				
Persons with Disabilities:				
Severely Mentally Ill				
Chronic Substance Abuse				
Other Disability				
Total (unduplicated if possible)				

Table 15 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units – Rehabbed	
Number of New Units – Conversion	
Total Number of bed - nighths available	
Total Number of bed - nights provided	
Capacity Utilization	

Table 16 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2012	2013	2014
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Prevention under Emergency Shelter Grants Program			
Subtotal Homelessness Prevention			

Table 17 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2012	2013	2014
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Assistance under Emergency Shelter Grants Program			
Subtotal Rapid Re-Housing			

Table 18 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2012	2013	2014
Essential Services			
Operations			
Renovation			
Major Rehab			
Conversion			
Subtotal			

Table 19 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2012	2013	2014
Street Outreach			
HMIS			
Administration			

Table 20 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2012	2013	2014

Table 21 - Total ESG Funds Expended

11f. Match Source

	2012	2013	2014
Other Non-ESG HUD Funds			
Other Federal Funds			
State Government			
Local Government			
Private Funds			
Other			
Fees			
Program Income			
Total Match Amount			

Table 22 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2012	2013	2014

Table 23 - Total Amount of Funds Expended on ESG Activities