

Agenda-With Actions Taken

**Board of Directors Organizational Meeting
Douglas Public Facility Municipal Property Corporation**

May 14, 2015 at 4:00 p.m.

Douglas Golf Course, 1372 E. Fairway Drive

1. Call to Order:

Meeting was called to order by Carlos De La Torre, City Manager at 4:06 p.m.

2. Roll Call:

**Board Members present were: Ken Nelson, Adrian Vildosola, Francisco “Tachi” Durazo, Vicky Merritt, Paula Shelton and Manny Robles.
Member(s) absent and excused was Larry Moss.**

City Staff Members present were: Carlos De La Torre, City Manager, Ana Urquijo Deputy City Manager, Luis Pedroza, Finance Director, Rocio Garcia-Pedroza, HR Manager, Ricardo Herrera and Barbara Rodriguez. Jeff Smythe, current facility manager was also present.

3. Persons wishing to address the committee in writing or verbally on any item not on the agenda:

(Not an action item-no action taken)

4. Discussion/Decision on approval of Meeting Minutes from the May 6. 2015 Organizational meeting:

**Corrections on the minutes included the water fees on page 3 to correctly reflect 17¢/1000 gallons of water.
(Minutes were approved after the noted corrections).**

5. Discussion/Decision on approval of various specialized corporate forms to be executed and filed as required by the Arizona Corporation Commission as follows:

A. Articles of Incorporation-Non Profit:

**Motion made by Vicky Merritt and seconded by Francisco “Tachi” Durazo.
(The board voted unanimously to approve the various corporate forms as corrected).**

B. Certificate of Disclosure:

**Motion made by Vicky Merritt and seconded by Paula Shelton.
(The board voted unanimously to approve the various corporate forms as corrected).**

6. Oath of Office and Swearing In of the Corporate Officer, Vicky Merritt as Secretary:

This task was completed with the assistance of Mr. De La Torre and the form was properly executed by Vicky Merritt.

7. Discussion/Decision by Board of Directors to consider establishing a Doing Business As (DBA) designation for the corporation:

Motion made by Vicky Merritt and seconded by Manny Robles to use the DBA designation of: Douglas Golf Club and RV Park.
(Motion approved unanimously).

8. Discussion/Decision by Board of Directors to set fees and activity schedules, and formalize other related matters for the Labor Day Golf Tournament:

Motion made by Paula Shelton to keep tournament fees and various arrangements the same as last year with proceeds to go to the new MPC, seconded by Tachi Durazo.
(Motion approved unanimously).

9. Discussion/Information facilitated by Carlos A. De La Torre, City Manager regarding the proposed business model to operate and manage the Golf Course through partnering, license, management agreement(s) and concessionaire agreement(s) between the City of Douglas, the Douglas Public Facility Municipal Property and the Facility Manager:

(Not an action item – no action taken).

10. Scheduling and/or confirmation of next meeting date(s), and suggestions for future agenda items:

(To be scheduled as needed).

11. Adjournment:

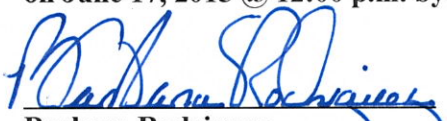
Meeting was adjourned at 4:52 p.m., as moved by Manny Robles and seconded by Adrian Vildosola.

(Motion approved unanimously).

Posted at City Hall, Douglas Police Department,
and Douglas Library

<http://www.douglasaz.gov>

on June 17, 2015 @ 12:00 p.m. by:


Barbara Rodriguez
Administrative Secretary