

AGENDA-With Actions Taken

**Douglas Public Facility Municipal Property Corporation
Board of Directors Meeting**

Thursday, June 22, 2017, at 10:00 a.m.

at

**Douglas Golf Club
1372 E. Fairway Drive
Douglas, AZ 85607**

1. Call to Order

Meeting was called by Ken Nelson, President, at 9:30 a.m.

2. Roll Call

Board Members present where: Ken Nelson, Francisco "Tachi" Durazo, Vicky Merritt and Manny Robles. Members absent and excused are Adrian Vildosola and Larry Moss. City Officials and staff members present were: Jim Russell (City Manager), Brenda Arenas, Luis Pedroza (Finance Director). Rocio Garcia-Pedroza (Human Resources Manager), Juan Pablo Flores (City Attorney) and Jeff Smythe (Golf Manager) was also present

3. Persons wishing to address the committee in writing or verbally on any item not on the agenda.

(NONE)

4. Discussion/Decision on approval of minutes for meetings held on 11/12/2015, 7/28/2016 & 10/12/2016.

Motion made by Vicky Merritt, seconded by Manny Robles to approve the noted minutes; motion approved unanimously.

5. Information/Discussion on audit performed by City Finance Director, and creating revised Policies & Procedures, based on Policies & Procedures presented by Mayor & Council, that will fit actual day to day activities of MPC. These revised Policies & Procedures to be determined by City Manager with input from Golf Manager, Clubhouse Manager, and presented to MPC Board for adoption when completed.

(Not an action item-no action taken-refer to Meeting Minutes)

6. the existing contract, based on performance criteria to be determined by City Manager, MPC Pres/Chair, Mayor & MPC Board with performance review at the end of eight month probationary period,

(Not an action item-no action taken-refer to Meeting Minutes)

7. Information/Discussion on repositioning of Staff at golf course. Announcement of Promotion of Rhiannon Posada to Clubhouse Manager. Mr. Robert Forrest continuing as Maintenance Superintendent and Jeff Smythe continuing as General Manager, but with primary duties of managing subsidy conformance, creating, in conjunction with City Mgr, MPC Chair and outside consultants and/or contractors, a Master Plan for the direction of the golf course in future years, golf related events and continuing to work with Mr. Forrest on maintenance.

(Not an action item-no action taken-refer to Meeting Minutes)

8. Information/Discussion on preliminary webinar by Staples Golf Recreating a Master plan for the golf Course and the concept of a "Community Links" usage for the facility for much more than just "golf for a few". This presentation will include a verbal description of the potential of reducing the "nurtured area" from approximately 100/120 acres to 30/40 acres of "playing area", the creation of jogging trails, with exercise stations, fishing in both ponds for local children, ramadas/picnic areas around part of the lake on #16/17, expanded use of the Hall & Patio, upgrading the existing R V Park, refurbishing of Bar area & entryway, acquisition of furniture for Hall, (tables & chairs), and completion of the Foot Golf Course.

(Not an action item-no action taken-refer to Meeting Minutes)

9. Information/Discussion and approval of nominees of proposed new Board Members for consideration by Mayor/City Mgr. (possibly include introduction of proposed new members with Q & A period.). (New Officers to be elected at July meeting).

(Not an action item-no action taken-refer to Meeting Minutes) (Bosco Selchow, Ruben Robles and Kevin Alvarado were nominated to replace outgoing Board members - approval action pending for the July 17, 2017 meeting)

10. Information/Discussion on state of the course. To include usage statistics for current year and major issues.

(Not an action item-no action taken-refer to Meeting Minutes)

11. Discussion/Decision to establish monthly MPC meetings on a set day of the month, each month, (example; the third Wednesday of the month).

Motion made by Vicky Merritt, seconded by Manny Robles to approve the monthly meetings and schedule the next meeting for July 17, 2017 at 5:30 p.m.; and motion approved unanimously.

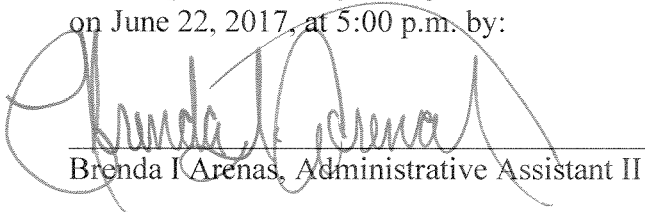
12. Financial update with current year to date numbers from Larry Moss, staff and City of Douglas subsidy status for Fiscal Year 2016-2017.

(Not an action item-no action taken-refer to Meeting Minutes)

13. Adjournment.

Motion made by Paula Shelton, seconded by Vicky Merritt to adjourn the meeting at 11:22 a.m.; motion approved unanimously.

Posted at City Hall, Douglas Police Department, Douglas Library
and <http://www.douglasaz.gov>
on June 22, 2017, at 5:00 p.m. by:



Brenda I Arenas, Administrative Assistant II